

BJ Instructions for Clock Operator

- Introduce yourself and provide crew name card for announcer.
- Have they worked the clock before?
- Ask for pre-game countdown clock to be at 0:00 at 6:57pm.
- Auto or manual horn? (Manual preferred)
- End of quarters, leave clock at 0:00. (Potential for untimed down)
 - Only reset to 12:00 once we have moved and reset the ball.
- Any obstructed views from press box?
 - The crew will mirror signal of stopping the clock to help Clock Operator.
- Anything unusual with clock: pause, skip, cut out, etc.?
 - If clock malfunctions, BJ keeps time on the field.
 - Do not restart clock on board until intermission (i.e. timeout or end of quarter)
- How to add/subtract time? Most schools have headsets on sideline, can radio up to coaches and tell clock operator.
- Halftime length... standard 15:00? Or special event... max HT length is 20:00 (i.e. homecoming).
 - BJ will wind the clock to start HT once both teams off the field.
 - Auto set clock for 3:00 after HT finished and run it for mandatory team warmups.
- Clock starts on either the snap or wind from Referee.
- Remind clock operator of silent wind on 1st downs in-bounds.
 - Always watch the Referee (white hat). If Referee is winding then clock should be running, regardless of what the chains are doing.
 - **Clock is Priority #1**, before any updates to score, down/distance, yard line, etc.
- Mercy Rule: 35pts in 4th quarter, running clock. Clock only stops for TO and injuries, even if score differential becomes less than 35pts.
- Overtime: Add 3:00 for intermission between end of regulation and start of OT.
 - Coin toss and rules review for captains/coaches.
 - OT is untimed periods. Each team allowed 1 timeout per OT period. Unused timeouts do not carry over from regulation, or from one OT period to the next (i.e. 1st OT > 2nd OT).
 - Starting 3rd OT, scoring team must go for 2pt conversion after TD (1pt PAT is invalid).
- Reminder/Quiz: 5 signals that stop the clock... TO, Incomplete, TD, Touchback, Safety.
- Ask Clock Operator if they have any other questions or weird situations that have happened in the past?